



AUDIO AND VIDEO RECORDING OF MEETINGS GUIDELINES

OPEN AND PUBLIC MEETINGS: In accordance with Utah State law, any member of the public may record by either audio or audio and video recording devices, at their own expense, all or any portion of any open and public meeting of the Central Utah Water Conservancy District; provided that the recording of the open and public meeting does not interfere with the conduct of the meeting.¹

To ensure that such a recording does not interfere with the conduct of the open and public meeting, any member of the public or media wishing to record all or any portion of an open and public meeting in person is required to:

- a. Sign in with the designated representative prior to the noticed commencement of the meeting.
- b. Provide to the designated representative their name and identify the organization they are employed by or represent, if any.
- c. Coordinate with District personnel regarding the placement of audio or audio and video recording equipment to not impede public access to the meeting room or the conduct of the open and public meeting.
- d. Keep exit pathways clear. No tripods are permitted in exit pathways. Cords should be securely taped or covered with a mat. No cameras will be allowed behind the dais without the express permission of the meeting chair. If necessary, District staff may limit the number of cameras in the room at any one time or require a camera pool.

Any member of the public attending in person whose conduct interferes with the conduct of a public meeting will be asked to stop recording and/or be removed from the open and public meeting.

Conduct constituting interference includes, but is not limited to, persistent noise or other disruption of the proceedings that keeps the public and staff members from hearing the proceedings; the continuous illumination of the room; the obstruction of views of the public that constitutes or would constitute interference with the meeting; and/or the conducting of interviews in a belligerent or threatening manner. Law enforcement may be called to escort from the premises any person whose conduct constitutes interference, or that is deemed threatening to the District's Board of Trustees, personnel, facilities, and/or to other members of the public in attendance at the public meeting.

Staff and Other Non-Public Meetings: No member of the public may make an audio or audio and video recording of any non-public meeting of the District or of any of the District's facilities that are not used for open and public meetings, without first receiving the written approval of the District's General Manager or his designee.

Dated: October 1, 2020


Gene Shawcroft, General Manager/CEO

¹ Utah Code Ann. §52-4-301