



CENTRAL UTAH WATER
CONSERVANCY DISTRICT

JOB DESCRIPTION
Education Garden Assistant

REPORTS TO: Conservation Garden Manager

STATUS: Non-Exempt

JOB SUMMARY:

This full-time seasonal position is responsible for assisting in maintaining the plants and the landscape in the District's Education Garden as well as providing assistance for education workshops, classes, garden festivals, informational booths, etc.

EDUCATION/EXPERIENCE/LICENSE/CERTIFICATION:

Academic background in Horticulture, Landscape Management, Botany, or related field.

Valid driver's license required.

WAGE/BENEFITS: \$12.00-\$14.00 per hour

ESSENTIAL FUNCTIONS:

1. Provides care for existing plant material through routine pruning, deadheading, mulching, weed management, disease and pest prevention and control, etc., as instructed by the conservation coordinator.
2. Transplants, plants, and divides various plant species according to needs and specifications given by the conservation coordinator.
3. Conveys information to the public about water conservation and water-efficient landscape principles according to training from the District.
4. Monitors daily public activity in the Education Garden to help protect garden plants and grounds.
5. Refers garden visitors to other conservation materials and programs.

MARGINAL FUNCTIONS:

1. Performs other related duties as assigned.

REQUIREMENTS:

Ability to apply basic understanding of gardening techniques, water-efficient plant species and landscape water conservation.

Ability to apply basic knowledge of horticulture principles, plant identification skills and irrigation design (emphasis on water-efficient landscaping practices) in the maintenance and communication of Education Garden programs and activities.

Ability to courteously deal with staff, the public and others in answering questions, providing tours, and assisting with garden functions and educational classes.

Ability to apply basic conservation methods and techniques.

Ability to communicate with others and develop group and/or personalized instruction adapted to the comprehension of garden and workshop participants.

Ability to develop and maintain effective working relationships with employees, the public and other private and public sector organizations.

Ability to work a full-time work schedule (40 hours per week); to be punctual; to work late evenings, weekends and some holidays.

Ability to lift 1-50 pounds regularly and to lift up to 100 pounds occasionally

Ability to operate small equipment in the care of the garden, to mow small areas of turf, trim, etc.

Ability to stoop, bend, turn at the waist to perform various garden duties such as weeding, pruning, planting, sweeping, etc.

Ability to identify and distinguish colors; to exercise vision clarity at 20 feet or more and 20 inches or less.

Ability to frequently work in warm temperatures outside during the summer months; to routinely be subject to temperatures above 90 degrees and periodically to temperatures above 100 degrees.

PRE-EMPLOYMENT TESTS:

A pre-employment drug screen, physical examination and criminal background check are required.

SELECTION:

A CUWCD selection committee will select the final candidates based on the interview and the above test results.

APPLICATIONS:

Employment application forms can be found at <http://cuwcd.com/jobs.html>. Application forms must be filled out online using one of the following browsers:

- Internet Explorer 9, 10, or 11 - Edge is not currently supported (Windows 10)
- Safari 5.1.9+, 6.0.4+, 6.1.6+, or 7.0.6+

Contact information about this position or the application process:

Casey Finlinson
Conservation Garden Manager
801-226-7145
casey@cuwcd.com

Resumes alone do not constitute application for employment. Incomplete applications will not be considered for employment.

CLOSING DATE: Friday, March 31, 2017

CENTRAL UTAH WATER CONSERVANCY DISTRICT IS AN EQUAL OPPORTUNITY
EMPLOYER

Recruitment is open to all persons who meet position requirements regardless of race, color, religion, national origin, sex, gender identity, sexual orientation, age, disability, veteran's status or current military status or any other status protected by federal, state, or local law.